

**AWHA Ltd Risk Management Checklist**

Facilities & Event	Yes/No	Date Checked	Further Action
<b>VENUE</b>			
<b>Arenas</b> <b>Indoor / Outdoor</b>	Safe, well maintained Suitably enclosed <i>Points to consider: Properly enclosed, adequate protection from elements, posts/rails not broken or protruding, appropriate drainage/ventilation/lighting, surface consistent, free from debris, hazards clearly marked and/or removed</i>		
<b>Parking Areas</b>  <b>Spectator Area</b>	Safe area with easy access for vehicles and trucks <i>Points to consider: Suitable loading/unloading areas, large enough for turning, property fenced with gates closed, surface to drive/ride on, separate spectator car parking</i> Safe and cordoned off from horse activities		
<b>ENVIRONMENT</b>			
<b>Weather</b>	Likelihood of severe weather (storm, lightning, wind or heavy rain) <i>Points to consider: Forecast for period of the event, severity of weather event, possible impact of conditions</i>		
<b>Area of venue deemed unsafe</b>	Venue and surrounds safe and well maintained <i>Points to consider: Secure fencing, closed gates, no loose animals (dogs, horses), no unsecured items or materials on grounds</i>		
<b>EQUIPMENT</b>			
<b>Rider/Handler/Classifier Attire</b>	Safe and suitable for activity Appropriate standard Correctly fitted Gear Stewart to check handler/rider attire on entry <i>Points to consider: Helmets to standard correctly fitted, footwear enclosed, body protectors worn by riders for all jumping</i>		
<b>Horse Equipment</b>	Safe and suitable for activity Appropriate standard Correctly fitted Gear Stewart to check horse equipment on entry <i>Points to consider: Stitching and leather in good condition, tack allowed as per AWHA Breeding Guidelines only,</i>		
<b>ACCIDENT REPORT</b>			
<b>Incident</b>	Written report on incident if occurred		
<b>GENERAL</b>			
<b>Indemnity waivers</b> <b>Day insurance</b>	Relevant documents completed Check if paid for non-members participating		
Checklist completed by: _____ Date: _____			