



AWHA Code of Conduct – For Administrators, Directors and Officers

In addition to the AWWA Ltd General Code of Conduct, all AWWA Ltd Members and persons acting on behalf of the AWWA must meet the following requirements regarding their conduct during any activity held by or under the auspices of the AWWA:

- Resolve conflicts fairly and promptly through established procedures
- Respect the rights, dignity and worth of others
- Maintain strict impartiality
- Be fair, equitable, considerate and uncompromising in all dealings with others
- Be aware of and maintain an uncompromising adherence to AWWA Ltd standards, rules, regulations and By-Laws
- Scrupulously avoid any conduct using privileged information to gain a personal or commercial advantage
- Make a commitment to quality service
- Be a positive role model
- Be professional in all actions - Language, presentation, manner and punctuality should reflect high standards
- Operate within the rules of the AWWA Ltd
- Refrain from anything that may abuse, intimidate or harass others
- Be aware of your legal responsibilities
- Be aware of the legal rights of others
- If you are unsure of the applicable rules or procedures that should be followed seek further advice prior to proceeding
- Document complaints and the manner in which they were handled
- Never use your position or role to avoid your responsibility or to unjustly prevent an individual from exercising their rights
- Preserve and protect the standing and reputation of the AWWA, inclusive of not disclosing any information that is marked AWWA Confidential outside of the audience it was intended for or, the unauthorised use of AWWA Intellectual Property.
- Understand the repercussions if you breach, or are aware of any breaches of the AWWA Ltd General Code of Conduct. Refer to the AWWA M&A / AWWA Constitution on the AWWA Membership website page for guidelines.